



Sunproofed: A Mixed Methods Scoping Study of Sun Safety Policies in Wales

Survey of all Primary Schools in Wales Information Sheet

You are invited to take part in a research study.

This Information Sheet will help you understand why the research is being done and what it means for you and your school if you decide to take part. Please read it carefully and discuss it with colleagues if you wish.

Participation is entirely voluntary although your results will help us to understand what schools in Wales currently have in place regarding sun safety policies and what support they need.

If after reading this Sheet, you have any further questions about this study, please email the Study Lead:

Julie Peconi j.peconi@swansea.ac.uk



What is the purpose of the survey?

This survey will help us understand the current situation regarding sun safety in primary schools in Wales and what support schools need in this area.

Why have I been invited?

You are a head teacher or another staff member at a primary school in Wales.

Do I have to take part?

No. Taking part in this study is entirely voluntary and you are under no obligation to take part – it is up to you to decide.

What do I need to do?

You are asked to complete the short online survey regarding sun safety in your school. All questions are multiple choice, and it will take less than 10 minutes to complete.

Will I get any expenses?

No, but as a token of our appreciation for completing the survey you will be entered into a draw to win £1000 for your school.

Are there any side effects or disadvantages of taking part in this study?

No.

Are there any benefits to taking part in this study?

You will be helping us find out the current situation in primary schools in Wales. You will also help us understand what support schools need in this area.

Will my taking part be kept confidential?

Yes. All information you submit about your school will be kept strictly confidential. We will follow ethical and legal practice in accordance with the General Data Protection Regulations and all information will be handled in confidence. We will aggregate findings and report results anonymously.

Who has funded and organised the research?

This study is funded by Health and Care Research Wales, a research arm of the Welsh Government. It is being led by a team of researchers based in the Swansea University Medical School and Cardiff and Vale University Health Board.

What happens to the results of this survey?

The results will be analysed anonymously by the study research team. When the study is complete the results may be published in a scientific journal or presented at local, national or international meetings. No individual participants will be identified. If you would like to

obtain a copy of the published results, please indicate this on your survey.

Who has reviewed the study?

This study has been reviewed and given favourable opinion by Swansea University Medical School Research Ethics Committee on 1st February 2022.

Data Protection Privacy Notice

The data controller for this project is Swansea University. The University Data Protection Officer provides oversight of university activities involving the processing of data and can be contacted at the Vice Chancellor's Office.

Your data will be processed for the purposes outlined in this Information Sheet. Standard ethical procedures will involve you providing your consent to participate in this study by completing the survey.

The legal basis that we will rely on to process your data is necessary for the performance of a task carried out in the public interest. This public interest justification is approved by the Swansea University Medical School Research Ethics Committee, Swansea University.

How long will your information be held?

Data will be preserved and accessible until 5 years after project conclusion.

What are your rights?

You have a right to access your information, to object to the processing of your information, to rectify, to erase, and to restrict your information. Please visit the University Data Protection webpages for further information in relation to your rights.

Any requests or objections should be made in writing to the University Data Protection Officer: -

University Compliance Officer (FOI/DP)
Vice-Chancellor's Office
Swansea University
Singleton Park
Swansea
SA2 8PP
Email: dataprotection@swansea.ac.uk

How to make a complaint

If you are unhappy with the way in which your data has been processed, you may in the first



instance contact the University Data Protection Officer using the contact details above.

If you remain dissatisfied, then you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: -

Information Commissioner's Office,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF
www.ico.org.uk

Thank you for your time in reading this Information Sheet.

If you have any further questions about this study, please email the Study Lead:

Julie Peconi j.peconi@swansea.ac.uk